

FFA Record Books for Livestock Skillathon

Step By Step Guide to ensure you bring the correct book to Skillathon.

1. Log into The AET (theaet.com) using your school code, and assigned username and password.
2. Click on "Reports".
3. In the center section, click on "Single Experience (SAE) Reports."
4. In the dropdown menu, select the experience which contains the current year's project.
 - a. Each market project should be journaled in separate book, starting the date the project began.
 - b. Only placement SAE's are allowed to carry over in AET from year to year.
5. Once the Experience is selected, click on "Complete Report."
6. Print this report to be used for your market project book for Skillathon.

Record Books should include:

1. Scope
 - a. Quantity should include the number of head for the project
 - b. Description should include where their animals are being raised for
2. SAE Plan
 - a. All areas should be filled in. Description, Time Investment, Financial Investment, Capital Investment, and Learning Objectives.
3. Journal
 - a. Minimum of 1 journal entry per week, should include the activity, and description of the project with the hours worked.
4. Operating Expense
 - a. Should show operating expenses for the project, including but not limited to the animal purchase, feed expenses, or any other expenses for the project.
5. Operating Income
 - a. May only have a labor exchange for feed, if the parents are set up to buy feed in exchange for the work completed.
 - b. Only other expense would be if the animal was already sold.
6. Management
 - a. Should include any pre-fair weigh-ins or any time the animal was weighed at home. Shows progress with the project.