Overview

- All 4-H and FFA youth must complete livestock entries in order to be eligible to exhibit in the Muskingum County Junior Fair. THIS IS NOT FOR OPEN CLASS ENTRIES.
- In order for an animal to be exhibited at the fair, it must be entered in an animal class - NOT just a showmanship class. Animal class entries require exhibitors to identify the animals they will exhibit.
- Livestock entries must be submitted online in Fair Entry (muskingum.fairentry.com) by established deadlines listed below, NO EXCEPTIONS. You can use a computer or mobile device.
- Please make ALL entries for ALL family members before submitting your invoice for a deadline, or you will not be able to add additional entries to any family member. No entries will be approved until after the deadline.

Deadlines

- All animal entries are due online by June 15 at 11:59 p.m., EXCEPT market rabbits and feeder calves, which are due July 20 at 11:59 p.m. All animals must be entered, including back-up animals. Horse lease agreements must be uploaded by June 15.
- 5-way vaccination is required for all horses age yearling and older. Exhibitor must submit documentation of vaccination by August 1 at 11:59 p.m. Vaccination records can be uploaded anytime before the deadline.
- Showmanship entries are due online by Sunday night of the fair, August 15 at 11:59 p.m., for the following species: beef, dairy, goat, poultry, rabbit, sheep, and swine. Showmanship entries can be completed anytime before the deadline. There will NOT be paper showmanship sign-ups at the fair. Note: This is a change for Dairy and Swine, which were “opt out” on previous entry forms.

Notes about Animal Registration Events

- **Market Goats** - ALL market goats must be weighed in and tagged at June 7 Market Goat Registration. After registration, exhibitors will be responsible for completing the online entry process using the Fair Ear Tag # by June 15.
- **Market Lambs** - ALL market lambs must be weighed in and tagged at June 7 Market Lamb Registration. After registration, exhibitors will be responsible for completing the online entry process using the Fair Ear Tag # by June 15.
- **Breeding Rabbits** - Rabbits should be tattooed at June 7 Breeding Rabbit Registration if they do not already have a tattoo. After registration, exhibitors will be responsible for completing the online entry process using the appropriate tattoos by June 15.
- **Market Rabbits** - ALL market rabbits must be weighed in and tagged at July 15 Market Rabbit Registration. After registration, exhibitors will be responsible for completing the online entry process using the appropriate tattoos by July 20.

General Tips

- Each ANIMAL requires a separate entry, with the following exceptions:
  - **Beef** - Exhibitors entering Beef Breeding Cow/Calf Pair or Pair of Heifers classes will add both animals to the same entry.
  - **Poultry** - Exhibitors only need to complete one entry per class, even for birds exhibited in pairs.
  - **Rabbit** - Exhibitors entering a Pen of Three Fryers will add all animals to the same entry.
  - **Sheep** - Exhibitors entering a Pen of Two Market Lambs will add all animals to the same entry.
- **If entering the same animal in more than one class, an entry is required for each class.**
  Example: A market goat must be entered in the Market Wether AND Bred & Owned Market Wether class if it will be exhibited in both classes.
- Be sure that required documents and photographs are clear and legible, or you may be required to resubmit. Front and side view photos are required for horse and market hog projects only.
Visit muskingum.fairentry.com.

Recommended browsers: Google Chrome or Mozilla Firefox.

Sign in using the instructions for 4-H Members or FFA Members.

**4-H Members:**
- Click on the green button “Sign in with 4HOnline”.
- You will register with your 4HOnline login information (the same information you use to enroll in 4-H).

**FFA Members:**
- **FFA members also in 4-H:** Sign in using 4HOnline. For a member who is enrolled in 4-H and FFA, designate the FFA chapter as the club on the entry.
- **FFA members with siblings in 4-H:** Sign in using 4HOnline and create a new exhibitor for the FFA member and select the chapter.
- **FFA members who are NOT 4-H members:** FFA members not enrolled in 4-H will create a new FairEntry account.

The Muskingum County Junior Fair Entry System, as well as posting of Show Bills, Event Results and Sale Bills is made possible through generous sponsorship from:

- Farm Credit Mid-America/Rural 1st
- Muskingum County Farm Bureau
- Muskingum County Library System
Click “Begin Registration.”

Enter/Review Exhibitor Information.
- Be sure to enter all required information for each exhibitor. If you are in 4-H, some information will populate from your 4-H Online profile.
- IF YOU ARE TAKING A MARKET ANIMAL, DOUBLE CHECK YOUR ADDRESS - THIS IS WHERE YOUR SALE CHECK WILL BE SENT.
- Review the exhibitor information. If any information is incorrect, click the green “Edit” button in the appropriate group to change it. When all information is correct, click “Continue to Entries”.

Create Entries.
- Review General Tips on the first page of this document.
- Click “Add an Entry” beside the correct exhibitor name.
- Click “Select” beside the department for the first entry. Any departments that are not available for entry will be noted as “Not Available” with a short explanation.
- Select the division and class. **BE SURE THAT THE ANIMAL DATE OF BIRTH MATCHES THE CLASS YOU SELECT WHERE APPROPRIATE.**
- If entering the same animal in more than one class (Example: regular class and Bred & Owned/Born & Raised), you can enter both classes at the same time.
- Select a club/chapter for the entry.
- For some classes, you will be required to specify which animal will be exhibited in this class; you will see the option to “Add an animal”.
- Choose “Enter a New Animal Record” to add animal information.
- Fill in all of the fields with information about the animal. **BE SURE TO CORRECTLY ENTER BREED, DATE OF BIRTH, TAG INFORMATION, ETC.** Click “Create” and “Add Animal” when finished. If the animal information was entered incorrectly, you can Remove From Entry (creating a new animal) or Edit Animal Details. When it’s correct, click Continue.
- Any questions or file uploads related to entry in this class will be next. Click “Continue” after answering those questions or uploading documents.

When each class entry is complete, you have three choices for what to do next:

1. If all class entries have been completed for one exhibitor, you can **Register another Exhibitor** in this exhibitor group.
2. If this exhibitor has more class entries to make, you can **Add another Entry for this Exhibitor**.
3. If all entries for all exhibitors in the exhibitor group have been completed, **Continue to Payment** to finalize and submit your entries. **THERE ARE NO REQUIRED PAYMENTS FOR OUR FAIR.**
Final Steps!

- Review your entries for completeness and accuracy. *Notice the Summary and Detail buttons at the top of the list on the right.* If there are errors, click on the green Entries section at the top of the page. Click “Continue” when all information is correct.

- Once **all entries have been entered for exhibitors in your family for this deadline**, submit the invoice for approval.

- You will receive an email message when the entries have been submitted. If you have not received an e-mail, the process is not complete! **Forward this e-mail to your club/chapter advisor so they know you have completed the entry process.**

- You will receive a second email when the entries have been approved (after the registration deadline). If errors are found, you may be contacted to correct the error within a reasonable time. Junior Fair participants not meeting the reasonable time deadline will not be permitted to make changes and therefore may be ineligible to